

**CLAIMS**

What is claimed is:

- 1    1. A method for managing documents, comprising the steps of:
  - 2    (a) maintaining a database of documents;
  - 3    (b) determining a due date associated with the documents;
  - 4    (c) monitoring a status of the documents; and
  - 5    (d) generating alerts based on the due date and status of the documents.
- 1    2. The method as recited in claim 1, wherein the documents are selected from the group consisting of site evaluations & assessments, drawings, specifications, addenda, purchase orders, contracts, inspections, tests, and material inventory.
- 1    3. The method as recited in claim 1, wherein the status indicates that the documents are submitted to the database.
- 1    4. The method as recited in claim 1, wherein the status indicates that the documents are retrieved.
- 1    5. The method as recited in claim 1, wherein the documents have a plurality of different formats, and a universal browser is used to view the documents.
- 1    6. The method as recited in claim 1, wherein a log is created indicating a person and a time associated with edits to the documents.
- 1    7. The method as recited in claim 1, wherein the alerts include electronic message notifications.

1       8.     The method as recited in claim 7, wherein a destination of the electronic  
2              message notification is user-defined for each document.

1       9.     The method as recited in claim 1, wherein the alerts are generated upon  
2              completion of the documents being overdue.

1       10.    A computer program product for managing documents, comprising:  
2              (a) computer code for maintaining a database of documents;  
3              (b) computer code for determining a due date associated with the documents;  
4              (c) computer code for monitoring a status of the documents; and  
5              (d) computer code for generating alerts based on the due date and status of the  
6              documents.

1       11.    The computer program product as recited in claim 10, wherein the  
2              documents are selected from the group consisting of site evaluations &  
3              assessments, drawings, specifications, addenda, purchase orders, contracts,  
4              inspections, tests, and material inventory.

1       12.    The computer program product as recited in claim 10, wherein the status  
2              indicates that the documents are submitted to the database.

1       13.    The computer program product as recited in claim 10, wherein the status  
2              indicates that the documents are retrieved.

1       14.    The computer program product as recited in claim 10, wherein the  
2              documents have a plurality of different formats, and a universal browser is  
3              used to view the documents.

1       15.    The computer program product as recited in claim 10, wherein a log is  
2              created indicating a person and a time associated with edits to the documents.

1    16. The computer program product as recited in claim 10, wherein the alerts  
2        include electronic message notifications.

1    17. The computer program product as recited in claim 16, wherein a destination  
2        of the electronic message notification is user-defined for each document.

1    18. The computer program product as recited in claim 10, wherein the alerts are  
2        generated upon completion of the documents being overdue.

1    19. A system for managing documents, comprising:  
2        (a) logic for maintaining a database of documents;  
3        (b) logic for determining a due date associated with the documents;  
4        (c) logic for monitoring a status of the documents; and  
5        (d) logic for generating alerts based on the due date and status of the documents.

DRAFT 2010-02-02 10:30 AM